

Rotary District 6440 2015 District Conference

April 10– 12, 2015

The Westin Chicago Northwest- Itasca , IL

Rotary Lights the Way

Registration Guide

Helpful hints to make registration quick and easy !

- Review the conference agenda , link on the District website, and determine what meals and sessions you will attend.
- Ready to register, use the registration link on the District website and follow the registration prompts. Register a guest using the “[add new registration link](#)”
- [Contact Information Screen](#) select your appropriate attendance group
- [Event Options Screen](#)
 1. First please select your meals, Friday and Saturday Lunch and Saturday Dinner have two entrée choices
 2. Please select what sessions you will attend, this will facilitate our space planning and ensure a comfortable conference environment
 3. Questionnaire- first question allows you to provide us with any dietary restrictions or special requests
 4. For reporting and tracking please answer the question with the attendance group you selected on the contact information screen
- [Payment Screen](#) select payment by credit card or check and complete your registration
- You will receive a registration confirmation e-mail
- **Don't forget the two Special Conference Offers:**
 1. [Conference All Meal Special](#)- All meal starting with Friday's Foundation luncheon through Sunday Brunch a value deal of \$300 per person, a savings of \$26
Apply Promo Code : [All Meals-1 \(for individual registration\)](#) or [All Meals-2 \(for yourself and a guest\)](#)
in the first section on the [Payment Screen](#)
 2. [Sunday Brunch Special](#)- Enjoy the evening and stay Saturday night at the Westin and have Sunday Brunch for \$30 per person, a savings of \$12
Apply Promo Code : [Brunch-1 \(for individual registration\)](#) or [Brunch-2 \(for yourself and a guest\)](#)
in the first section on the [Payment Screen](#)

[Hotel Reservations made directly with the Westin, link on the District site](#)